

## Frequently asked questions

### Weddings and Events at Ciccone Vineyard & Winery

#### **Q: What is included in the Venue Rental?**

##### **Event Coordinator (EC)**

- Planning and consultation from booking to Wedding/Event day
- Detailed floor plans, layouts and timeline
- Coordination of all outside vendors
- Conduct Rehearsal on day prior to Wedding (4PM)
- Coordination of on-site activities day of Wedding/Event

##### **Ciccone Staff**

- Set up and tear down at Ceremony, Cocktail, and Reception sites
- Directed parking during guest arrival
- Additional staff attendant during event

##### **On site Accommodations**

- Our Ceremony Site overlooking the vineyards and our historic rustic barn for your reception overlooking the Bay.
- Ceremony Arch (2) and Wine Barrels (6)
- Bridal Preparation Area with Restroom (2 hrs prior to event)
- Groom Room ( 2 hrs prior to event)
- Set up time 12-6PM on Friday included, for Saturday Wedding/events.
- Set up for weekday Weddings/Events: EC will pre-arrange time around other on site events, if any
- Use of entire property during event for photography
- Electricity available throughout property
- Access to pick up decorations the next day
- Liquor and Beer can be brought in as well as champagne for the bridal toast. Ciccone Wine must be served.
- Tent Rentals available, 4 sizes (additional cost)

#### **Q: What time can we arrive on our Wedding/Event Day?**

Please contact the Event Coordinator to finalize these arrangements. A private space is provided for both you and your spouse-to-be for your pre-wedding preparation.

**Q: Do we have to take everything off site after our Wedding/event?**

At the end of the event, all valuables, personal belongings and food must be taken with you; decorations may be left behind and picked up by noon the next day.

**Q: Are there decoration restrictions in the Barn?**

Restrictions in the Barn regarding set-up: No nails are to be used in our barn. We suggest using fish line as well as the many hooks already in the barn. Open flame candles are allowed ONLY on table tops and in an enclosed vase.

**Q: Where does everyone park? How many cars can be parked?**

We can park approximately 50 cars on our property for your event. If you have more than 120 guests we require a shuttle service be hired. In this way, your guests will arrive on time and return home safely. Your Event Coordinator can work with the shuttle service on timing.

**Q: How late can our event run? Is there a time we need to be off the property?**

Per our local ordinance, we must give "last call" at 9:45PM, and music must stop at 10PM. Generally guests will begin to leave shortly afterward. Your Event Coordinator will work with the shuttle service on timing.

**Q: When do we have to decide if we need to enact the Rain Plan for the Ceremony?**

Please refer to our "Inclement Weather Plan" in the contract. Additional tents are available for rental through Ciccone for these circumstances.

**Q: Who can I use as a caterer?**

Caterers must submit the following information to obtain approval to work on our site: a State of Michigan Food Establishment License as well as Liquor Liability Insurance naming Ciccone Vineyard & Winery as additional insured. Your Event Coordinator will contact your Caterer for these documents. Most caterers have certified bartenders on their staff, or you may hire Ciccone bartenders. Please check with your Event Coordinator.

**Q: How can we find photographers, and florists, DJs, etc.?**

Please see our Vendor List on our website.

**Q: Can we serve beer and alcohol?**

Yes, to both. If alcohol is to be served a minimum wine purchase is required. For less than 120 guests it is \$600.00; for over 120 it is \$1,150.00, for over 200 it is \$1,700.00. There is no minimum wine purchase if only beer is being served.

**Q: Included in the venue rental:**

- (12) 8' banquet tables
- (2) 6' banquet tables
- (2) 4' standard height tables
- (28) 60" banquet rounds
- (6) 48" banquet rounds
- (2) children's high chairs
- (6) high-top bistro tables
- (5) low 24" round cocktail table
- (310) natural wood chairs
- (6) wine barrels

**Dimensions:**

Barn: Overall: 36'x54' square feet

Double Door opening: 96" wide x 92" height (approx) it is an old building!

Two Arbors:

Wooden Arbor

Wrought Iron

