



Vendors

It is recommended that any vendor such as caterers, florists, photographers, DJ's, and/or band/musicians to be hired for your event visit the winery, barn, etc., prior to the date of your event and contact your Event Coordinator as needed. This allows vendors not familiar with Ciccone Vineyard & Winery the opportunity to inspect our facility to eliminate any potential problems ahead of time. _____

Weather Plan

It is necessary to have a back-up plan in case of inclement weather. We will develop a plan no later than one month prior to your event. Plan Due Date _____ If there is over a 50% chance of rain, or cold (below 60°), wind, hot sun, etc. within 48 hours prior to your event, we will move to the agreed upon alternate plan. Ciccone Vineyard & Winery does rent tents ; you will be provided a size and price sheet. The tent rental payment will be due at the close of your event. Cash and credit cards accepted. _____

When you rent one of our tents, as a "Tent Renter" you agree that tents are temporary structures designed to handle most normal weather conditions; however, there may be situations that become unsafe such as high winds or lightning. Evacuation of tents is recommended in these or other unsafe conditions. _____

Although we can provide (6) stand-up heating units, we do not have commercial heaters. If you would like to rent commercial heaters, refer to the Vendor List for options. It is your responsibility to rent the heaters, and notify us. _____

Rehearsals

Clients are provided time to conduct a Rehearsal. We recommend that all persons in your Ceremony attend the Rehearsal; your Wedding Party, Officiant, musician, etc. Rehearsals may take place the day prior to your event, start by 4PM and must be completed by 6:00pm. Your Event Coordinator will conduct the Rehearsal. _____

Parking A Ciccone Staff member will help direct the parking during guest arrival. We can park approximately 50 cars on our property for your event, also along the vineyard driveway & grassy area near the barn. If you have more than 120 guests we require a shuttle service be hired. (See Vendor List on our website). In this way, your guests will arrive on time and return home safely. Your Event Coordinator can work with the shuttle service on timing. Parking is prohibited across from Ciccone Vineyard & Winery on Hilltop Road & vehicles that do park across from the vineyard risk being towed, as the property is privately owned. _____

Time of Event

Bingham Township requires all activity to cease by 10:00 PM. A last call will be given at 9:45 PM, and "last song" at 9:55PM. By 10PM the music must stop, no more alcohol can be served and your guests must commence departure. _____

Topography of Land Ciccone Vineyard & Winery is located in a very hilly area. The Barn, Maple Tree and Tasting Room are all in close proximity, but entail walking on uneven grassy areas. It is recommended that any guest who may have difficulty be escorted to and from various locations. Please let us know ahead of time of any one that may have special needs, as we will do all that we can to help accommodate them. _____

Deposit We require a deposit of 50% of your rental fee to reserve the date of your event. The deposit is **non-refundable**. _____

Final Guest Count is due two weeks prior (date)_____ to the date of your Wedding/Event, and shall be the same number given to the caterer. _____

Final Payment is required two weeks prior to your event. (date)_____ Final payment will be adjusted to your Rental Rate Tier, tent rental (if necessary) as well as applicable sales tax. We accept check or credit card as payment. _____

_____ Final wine balances will be due on the day of your rehearsal. We accept cash or credit card as payment. _____

Cancellations In the event of Cancellation the deposit is non-refundable. In the event you wish to change your date Ciccone Vineyard & Winery will attempt to accommodate your request one time, if the desired date is available. _____

I am committing to hosting our event at Ciccone Vineyard & Winery and agree to the policies by signing my name below. Failure to comply with all policies listed above may result in cancellation of my event.

*Bride/Groom/Client's Signature _____ Date _____

*Bride/Groom/Client's Signature _____ Date _____

*By signing and initialing above you are stating you have read, understand and agree to all polices of Ciccone Vineyard & Winery.



Contact Information

Bride/Client Name _____

Groom/Client Name _____

Bride/Client Email _____ Groom/Client _____

Bride/Client Phone _____ Groom/Client _____

Bride/Client Address _____

Groom/Client Address _____

Estimated Number of Guests _____